



New Smyrna Beach
High School

STUDENT HANDBOOK

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PRINCIPAL

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This agenda belongs to:

NAME _____

ADDRESS _____

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STUDENT NO. _____



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Introduction

This handbook has been prepared so that each student and parent may know more about our school and its procedures. Through the study and use of this book, we hope that you may more fully understand and appreciate your school and the ideals for which it stands. New Smyrna Beach High School follows the Volusia County Schools' Code of Student Conduct which is distributed to each student at the beginning of the school year. Each student is expected to control his/her behavior and conduct himself/herself in a mature manner. When the educational process is interrupted, everyone loses valuable time and opportunities. It is important for students to understand and learn that there are consequences for their choices. It is our goal that each student will have a positive experience and be a contributing member of the Barracuda school community.

Please utilize our website (www.nsbhigh.com or myvolusiaschools.org) for changes and continual updates on what is happening at our school.

THE CUDA CREED

1. **I will believe in myself and will do my personal best everyday.**
2. **I will set goals for myself and work hard to achieve them.**
3. **I will respect the property of others including the school facility.**
4. **I will demonstrate respect for myself and for others.**
5. **I will conduct myself in ways to contribute to a positive climate conducive to learning.**

Mission Statement

Working together with parents, school personnel and community members, New Smyrna Beach High School students will graduate with the knowledge, skills, and values to be successful contributors to society.

GENERAL INFORMATION

School Calendar 2011-2012

August 16 (Tuesday)	Preplanning Begins – Teachers Report
August 22 (Monday)	First Day of School for Students
September 5 (Monday)	Labor Day Holiday
September 23 (Friday)	Professional Development Day/Student Holiday
October 14 (Friday)	Teacher Duty Day/Student Holiday
November 11 (Friday)	Veterans Day Holiday (Teacher/Student Holiday)
November 22 (Tuesday)	Thanksgiving Holiday Begins – End of Day
November 28 (Monday)	Classes Resume
December 15 (Thursday)	Winter Holiday for Students Begins – End of Day
December 16 (Friday)	Teacher Duty Day
January 4 (Wednesday)	Classes Resume
January 16 (Monday)	Martin Luther King's Birthday Holiday (Teacher/Student Holiday)
February 20 (Monday)	Presidents' Day Holiday (Teacher/Student Holiday)
March 15 (Thursday)	Spring Holiday Begins for Students – End of Day

March 16 (Friday)	Teacher Duty Day
March 26 (Monday)	Classes Resume
April 30 (Monday)	Teacher/Student Holiday
May 28 (Monday)	Memorial Day Holiday (Teacher/Student Holiday)
June 8 (Friday)	Last Day of School for Students
June 12 (Tuesday)	Last Day of School for Teachers

Make-up days for inclement weather include: January 3 and April 30. The order in which the days would be used will be decided later if they become necessary.

Questions & Answers

Activities	Activities Director, 2-116, Ext. 38510
Address Changes	Guidance Office, Bldg. 9, Ext. 38897
Announcements	Activities Director, 2-116, Ext. 38510
Athletics.....	Athletic Director, 2-115, Ext. 38526
Attendance	Attendance Office, Main Office, Ext. 38573
Bus Transportation	Student Services, Main Office, Ext. 38578
Cafeteria	Cafeteria Manager, Ext. 38899
Check Out from School	Attendance Office, Main Office, Ext. 38573
College Information, Admissions, Test Dates	Guidance Office, Bldg. 9, Ext. 38897
Community Service	Guidance Office, Bldg. 9, Ext. 38897
Counselors	Guidance Office, Bldg. 9, Ext. 38897
Discipline.....	Student Services, Main Office, Ext. 38591
First Aid, Student.....	Clinic, Bldg. 6, Ext. 38898
Free and Reduced Lunch	Guidance Office, Bldg. 9, Ext. 38897
ID Badges	Activities Director, 2-116, Ext. 38510
IEP Meetings	ESE Office, 6-126, Ext. 38550
Insurance, Student	Student Services, Main Office, Ext. 38591
Late Arrivals.....	Attendance Office, Main Office, Ext. 38573
Lockers, Locks	Activities Director, 2-116, Ext. 38510
Make-up Work Requests	Attendance Office, Main Office, Ext. 38573
Parent Conferences	Guidance Office, Bldg. 9, Ext. 38897
Parent Messages to Students.....	Attendance Office, Main Office, Ext. 38573
Parking Permits.....	Activities Director, 2-116, Ext. 38510
Pre-Arranged Absences	Attendance Office, Main Office, Ext. 38579
Records.....	Guidance, Bldg. 9, Ext. 38897
Schedules, Student.....	Guidance Office, Bldg. 9, Ext. 38897
Scholarships.....	Guidance Office, Bldg. 9, Ext. 38897
School Advisory Council.....	Administration, Main Office, Ext. 38504
School Pictures	Yearbook, Bldg. 5, Ext. 38583
Student Government	SGA, 2-112, Ext. 38574
Tests and Test Schedule.....	Guidance Office, Bldg. 9, Ext. 38897
Transcripts	Guidance Office, Bldg. 9, Ext. 38897
Visitor Passes.....	Main Office, Ext. 38504
Withdrawal	Guidance Office, Bldg. 9, Ext. 38897
Yearbook	Yearbook, Bldg. 5, Ext. 38583

Information is also available on the school's website (www.nsbhigh.com) or at Volusia County Schools' website (myvolusiaschools.org)

NSBHS Phone Extension List

Administration

Mr. Jim Tager, Principal.....	38520
Mr. Brad Hoch, Assistant Principal.....	38514
Mr. Tim Merrick, Assistant Principal.....	38518
Ms. Karen Nielsen, Assistant Principal.....	38508

Guidance Office

Mr. Jose Rivera, Director.....	38544
Mr. Van Butler, Counselor.....	38540
Ms. Sandy Evans, Counselor.....	38537
Mr. Rosalind Little, Counselor.....	38588

Others

Activities Director, Ms. Betty Wasarhaley.....	38510
Athletic Director, Mr. Robert Wall.....	38526
School Resource Officer.....	38582

Miscellaneous Extensions

Agriculture.....	38601
Athletic Information.....	38526
Attendance: To check a student out.....	38573
Attendance: To report a student’s absence.....	38579
Band Room.....	38569
Cafeteria.....	38899
Clinic.....	38898
Guidance.....	38897
Media.....	38896
Student Government.....	38574
Student Services.....	38591

After School Activities/Athletic Events

All students need to leave the courtyard area within **30 minutes after the school day**. Students must be under the supervision of a coach, tutor, or club sponsor at this time. Student must wait for rides in the parent pick up area in front of the Auditorium. **Students must be picked up following any after school activity within 30 minutes after the event. Failure to do so will result in the student losing the privilege of attending future events.**

Assemblies/Activities

Students are expected to attend and behave properly at all **assemblies**, including **pep rallies**. Failure to do so will result in disciplinary measures and possible loss of right to attend future assemblies.

Bell Schedule

Each day, students will attend a 7-period bell schedule with 5 minutes between classes. A warning bell will ring to signal 2 minutes prior to the start of class. A final bell will signal class to begin.

Corridor Passes

Except for emergencies, students should remain in their classroom for the full class period. Restroom passes will not be written the first 10-minutes or the last 10-minutes of class as the 7-period schedule allows for more class change opportunities to meet students' needs. Students must secure a yellow pass, clinic pass or restroom pass upon exiting the classroom. Students must submit the proper pass to the teacher upon entering during the class period.

Dress Code

The District advertised a new district-wide dress code policy for all students, beginning with the 2011-12 school year. There were public hearings regarding the policy and the final adoption was to be held on June 28, 2011. At the time that this handbook was scheduled for printing the final adoption had not been made. The information below is the dress code that was advertised. For the most current information regarding dress code, please check the District's or the school's website.

General Statement

Responsibility for the dress and appearance of students enrolled in the Volusia County Public Schools primarily rests with parents and the students. Some student apparel, however, may not be appropriate to wear to school even though that same apparel may be appropriate to wear in other settings. To assist parents and students in making appropriate fashion and grooming decisions for school, the School Board has established the following minimal guidelines for the appearance and dress of students.

The standards of appearance for students shall insure that the students are clean, neat, and properly dressed. They shall observe modes of dress and standards of personal grooming which are appropriate for the academic environment. It is the responsibility of the principal to see that the dress appearance of any student shall not be extreme, to the point of creating a disturbance, or be hazardous to the student and/or others, or school property, whether or not the specific case is covered by the information below. The principal or principal's designee has the final authority for interpreting whether a student's apparel/appearance conforms to the dress code. If a student enters the district after the start of the school year, the student will have a grace period of five (5) school days before being required to wear the school uniform.

All schools have the option of adopting a standard dress code (uniform) when developed and agreed upon in collaboration with their School Advisory Council. Schools that adopt a standard dress code policy should include the following: Collared shirts, sleeves, khaki or dark pants/shorts/skorts, defined shirt colors (e.g. school colors).

Students may wear special clothing related to a school sponsored activity or program, as permitted by the Principal.

Student Appearance And Dress Code Requirements

A. Head

No hats, caps, visors, hoods, bandanas, sunglasses or other head gear may be worn on campus except with administrative permission (i.e. medical necessity, religious, school related events).

B. Upper Garments

1. Garments must be of a length and fit that are suitable to the build and stature of the student.
2. Tops must be long enough to clearly overlap the beltline or stay tucked in during the course of normal movement during the day. Shirts falling below mid-thigh length will be tucked in. Shirts, blouses and dresses must cover shoulder to shoulder. No bare-midriff shirts/blouses, sleepwear, muscle shirts, tank

tops, spaghetti straps or halter tops with or without covering. Jackets do not excuse compliance with the dress code.

3. Necklines of all upper garments must be modest. Low cut necklines are prohibited, and the cut of garments must not expose undergarments or cleavage.
4. Garments that are distracting or inappropriate are prohibited, including but not limited to those with see-through materials, skintight items, pajamas, trench coats, rips/tears, printed profanity, or language/symbols/styles that promote the use of alcohol, drugs, tobacco products, gang-related or other illegal activities.

C. Lower Garments

1. Pants and shorts should conform to the build and stature of the students.
2. Undergarments and the buttocks **MUST** remain entirely covered even while seated.
3. Dresses, skirts and shorts must be at least mid-thigh or below in length.
4. The waistband of pants, shorts or skirts must be worn and secured between the hips and the waist.
5. Undergarments as outerwear, pajama pants, bathing suits, cheer shorts, bike shorts and spandex material bottoms are prohibited.

D. Footwear

1. All students shall wear shoes/footwear. Students must wear shoes that are safe and appropriate for the learning environment. Students must wear athletic shoes in all PE classes.
2. Cleats, slippers and shoes with wheels are not permitted to be worn on campus. Cleats may be worn for appropriate extracurricular sports in proper areas.

E. Accessories

1. Clothing, jewelry, and accessories shall not convey messages that are: crude, vulgar/profane, violent/death-oriented, gang related, sexually suggestive, promote alcohol, drugs or tobacco, or promote illegal activities or products.
2. Jewelry or accessories that pose a safety concern for the student or others are prohibited. Dog collars, wallet chains, large hair picks or chains that connect one part of the body to another are prohibited.

Free & Reduced Lunch Applications

All students who are planning to receive free or reduced lunches for the current school year must complete a new application form. Free and Reduced Lunch applications may be picked up in the Main Office or the Guidance Office.

Guidance Services

The guidance staff at New Smyrna Beach High School is available to assist students in their academic, vocational, and emotional growth. Counselors are responsible for assisting students with course selections, college and vocational placement, testing, and individual problems which may impede the learning process. Students are encouraged to visit the counselors to discuss with them matters of academic or personal concern or to use resource materials on careers, and military service.

ID Badges

Students must have an official school identification badge with them at all times during the school day.

Media Center

The media center provides a world of information, both within and beyond the school walls. Students have access to collections of books, videos, laser discs, multimedia, and networks of online resources where they can study, do



research, or read for pleasure. Photocopying and printing are available for a nominal fee.

To insure a pleasant environment and an efficient operation, the following policies are in effect.

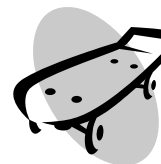
1. Books may be checked out for a three-week period.
2. Most general encyclopedias and vertical files may be checked out overnight.
3. Individual passes stating reason for the student to be in the center are required during class time.
4. Students must have parent permission to access the Internet.
5. Students must have a school ID to check out books and to access the Internet.
6. Food and drink must be left outside the center.
7. No hats are allowed.
8. A quiet atmosphere will be maintained at all times.

Procedure for Clinic Use

1. **A student must have a clinic pass from their teacher or administrator to be admitted to the clinic. No student will be admitted without a clinic pass.**
2. The student will be assessed by the clinic aide or school nurse to determine treatment.
3. A student can stay in the clinic for a maximum of 20 minutes. If the student is too ill to return to class, a parent will be notified to come and take the student home. If no parent or guardian can be notified, the student will return to class. Only in extreme cases will a student be allowed to stay in the clinic for longer than 20 minutes.
4. The student will return to class following the visit to the clinic with a pass from the clinic aide or school nurse. The time the student arrived in the clinic and left the clinic will be written on this pass.
5. A current emergency card **must** be on file listing emergency phone numbers and any medical conditions.
6. In the event the clinic is closed the student will either call the parent to be picked up or return to class.

Skateboards

Skateboards are not to be carried around campus. Students, who ride a skateboard to school, **MUST** put their name on it and take it directly to the receptionist in the front office to store it for you as soon as you arrive on campus.



Student Medication Procedure

1. Please thoroughly review the information on the District's website regarding student medication procedures.
2. A district form, "Authorization for School Personnel to Administer Prescription Medication to Student," must be completed by the student's parent or guardian **and** doctor prior to the administration of prescription medication. A separate authorization form shall be completed by the student's parent/guardian **and** doctor for each prescription medication that must be taken during the school day. The medication form is available in the clinic or at the District's website.
3. All effort should be made for the administering of medication to fall during non-school time so as to have as little medication in school as possible.
4. **MEDICATION MUST BE BROUGHT TO THE CLINIC BY A PARENT/GUARDIAN.** It must be in the original container labeled by the pharmacy to include the following, and must exactly match the doctor's orders:
 - ◆ Name of student
 - ◆ Name of doctor (licensed and authorized by Florida law to order prescription medication)
 - ◆ Name of Medicine
 - ◆ Instruction as to dosage (amount and time, such as 12:00 PM, noon, or lunchtime)
 - ◆ Indication of special storage, if needed (refrigeration, etc.)

5. Non-prescription medications, which are represented as controlled substances, shall be treated as controlled substances for the purpose of student discipline.
6. A parent or guardian may go to the clinic to administer prescribed or non-prescribed medications to the child. The parent or guardian shall complete the "Daily Record of Medication Administered."
7. There shall be no liability for civil damages as a result of the administration of such medication where the person administering such medication acts as an ordinary, reasonable, prudent person would have acted under the same or similar circumstances.
8. Please notify the school and/or clinic immediately of any chronic or acute medical conditions your child may have.

Textbooks

Students are responsible for the care of all textbooks issued them and are obligated to pay for any book that shows more than normal wear or any book which is lost, misplaced, stolen, or for any reason is not returned at the end of the term. **Textbook cards will be given to students as a receipt when books are returned to their teachers.** The parent or guardian of the student will be financially responsible for lost or damaged books.

Visitors

Students will not be allowed to have friends or family visit during the school day. Parents and other adults are always welcome, but must check at main office for a visitor's pass. No visitors are allowed on campus without a visitor's pass. No visitors are allowed on campus during lunch.

ACADEMIC INFORMATION

Athletic Eligibility

The District has a very strict policy regarding student athletic eligibility. The Pass to Play policy can be found on the District's website (myvolusiaschools.org) under the Parents & Students tab. Please be sure to review this policy. Questions and concerns regarding your student's eligibility can be addressed to the Athletic Director at extension 38526.

Conduct/Behavior Grade

- 1 = Satisfactory
- 2 = Needs Improvement
- 3 = Unsatisfactory



Grading Scale

Courses taken at the high school must be passed based on the following grading scale:

RANGE	GRADE	WEIGHTING		
		Regular	Honors	AP
90 - 100%	A	4.0	4.5	5.0
80 - 89%	B	3.0	3.5	4.0
70 - 79%	C	2.0	2.5	3.0
60 - 69%	D	1.0	1.5	2.0
0 - 59%	F	0.0	0.0	0.0

A student must earn a grade of "C" or better in order to demonstrate mastery/proficiency in a course.

Honor Roll

For the purpose of establishing an honor roll for a grading period, the following criteria must be met:

1. all letter grades C or above,
2. all conduct grades of "1"
3. current grade period GPA of 3.00 or higher, weights included

Weighted Courses In The Determination Of Grade-Point Averages

All honors courses, designated by the Department of Education Course Code Directory, are weighted, and receive an additional 0.5 quality point value. All advanced placement courses designated by the Department of Education Course Code Directory, are weighted, and receive an additional 1.0 quality point value.

POLICIES & PROCEDURES

School Policies

One of New Smyrna Beach High School's primary goals is to help students grow to be responsible, independent thinking persons. School policies have been established to provide a positive, safe and orderly campus atmosphere for all students. The school administration is committed to a fair and consistent implementation of school rules. The administration assumes the responsibility for the final decision regarding the interpretation and application of school rules.

The following rules are considered critical to the extent that violation will result in immediate suspension and/or expulsion from school activities.

1. Sale, possession of, or being under the influence of any alcoholic beverage, narcotic or hallucinogenic drug, amphetamine, barbiturate, marijuana, or other controlled substances on campus or at any school activity. This also pertains to the possession of any paraphernalia associated with the use of these substances.
2. Possession of weapons, dangerous instruments, or anything determined by the administration to be a threat to the safety and security of students and staff.
3. Creation of a false emergency by any means including setting off a fire alarm or making a bomb threat (includes unauthorized 911 calls).
4. Insubordination or willful disobedience – refusal to follow a reasonable directive of a teacher, staff member or administrator.
5. Theft.
6. Fighting.
7. Disorderly conduct, illegal assembly or inciting to riot, disrupt or flagrantly violate any rule or school policy.
8. Any acts which would result in criminal charges.
9. Failure to attend detention, work detail and/or in-school suspension.
10. Threats of harm or bullying of others, or School Board property, even if made in jest, will be assumed to be serious. Disciplinary action will result and may include involvement of outside agencies.
11. Any form of sexual harassment, verbal or physical.
12. Failure to report with referral to office.
13. Extreme, inappropriate language or racial slurs.

14. Vandalism (damage, defacement, or destruction) of school or private property is prohibited. Students breaking this rule at NSBHS, at any other school, or school sponsored events will be disciplined, required to make restitution and/or referred to law enforcement.
15. Cyberbullying on school grounds as a result of MySpace, Instant Messaging, Facebook, YouTube, text messaging or other electronic means, will be cause for disciplinary action.

Right to Search

New Smyrna Beach High School has a legal right and responsibility to open and inspect any of the school lockers at any time. Book bags and other items brought on the school grounds are subject to search. Searches of students, their lockers and vehicles are conducted when there is a reasonable suspicion that the student is in violation of the district's Code of Student Conduct and Discipline.



Student Conduct

Creating and maintaining a school environment which contributes to academic and social growth is a primary objective of the NSBHS faculty and staff. All students are expected to exercise self-discipline and to conduct themselves in a manner that will be a credit to the school and the administrators, teachers, and bus drivers while on school grounds, at school-sponsored activities, and while en route to and from school or school activities. To provide this desirable climate, the school and Volusia County School Board have established rules to govern student conduct. The Code of Conduct is also available on Volusia County Schools' website at myvolusiaschools.org. All students sign for their copy of the Code of Student Conduct. Students found in violation of these standards will be disciplined according to established policy, which may include parental conference, alternative education, detention, assigned work, suspension, expulsion or any combination of these.

1. Students are not to be disruptive or interfere in any way with the orderly conduct of class and school.
2. Smoking, chewing tobacco, dipping snuff, or use of any tobacco product is not allowed anywhere on campus, this includes restrooms and parking lots. This applies to all school events off campus, as well as, on buses.
3. Because of the massive problem with clean-up, gum is not allowed on campus.
4. Students are not allowed to remain in vehicles or in the parking lots after arriving on campus, nor are they allowed to re-enter the parking lot during school hours without written permission from an administrator. Certain other areas of the campus – the athletic practice fields, staff parking area, Cuda Bay, behind buildings, and all fenced areas – are also off limits.
5. Public display of affection including kissing and close contact (except for holding hands) is considered inappropriate behavior on campus and will not be tolerated.
6. Students are not to use obscene, profane, abusive language, racial slurs and/or gestures on campus or at any school-sponsored activity.
7. Gambling and/or any gambling devices are prohibited on campus or at any school-sponsored activity.
8. Students are expected to comply with all school bus rules and regulations; failure to do so will result in suspension from transportation and/or from school. Riding an alternative bus without prior administrative permission is prohibited.
9. Students are not allowed to bring friends, relatives or any other visitors to campus at any time during the school day.

10. Computer usage must comply with school computer policy. Internet access at school requires a signed parent permission form. Violations will result in disciplinary action.
11. Students and parents are not to enter or leave campus through staff entrances/exits. Student drop off and pick up is in the front of the school between buildings 2 (Media Center) and 3 (gym).

Excessive discipline referrals and/or poor attendance may result in exclusion from certain privileges such as sporting events, homecoming, prom, field studies, etc.

THE ADMINISTRATION ASSUMES THE RESPONSIBILITY FOR THE FINAL DECISION REGARDING THE INTERPRETATION AND APPLICATION OF SCHOOL RULES.

Attendance Policy

Regular attendance is critical to academic success and is expected of our students. When absences do occur, initiating, securing, and completing make-up work is the responsibility of the student. It is our position that make-up work will never be considered as effective as being present in the classroom. For each day that a student is absent, the parent/guardian must send a note to or call (ext. 38579) the attendance office to report the absence. For extended absences, a doctor's note must be submitted to the attendance office.

New Smyrna Beach High School policy complies with Florida's Compulsory Attendance Law. Absences will only be excused by the school administrator. The fact that the parent or guardian knew of the absence does not guarantee an excused absence. Doctor's notes, court documents or other documentation will insure excused absences.

Only students with a current semester grade of "D" or "F" in the course and who have missed more than 9 school days during the semester, MUST show mastery (70%) on the final exam to earn credit for the course. Students who accumulate 15 or more unexcused absences may lose their driving privileges with the State of Florida.

An automated phone call in the evening will alert parents/guardians daily if their student missed one or more classes during that day. *Parent/guardians are encouraged to check Pinnacle regularly to monitor their student's attendance.*

Attendance - Check-Out Procedures

Students may not leave campus at any time during the day without permission given through the Attendance Office. All personal business should be taken care of after school hours. If a student **must** be checked out during school hours, the following procedures must be followed:

1. A parent or authorized person must come to the Attendance office or call (ext. 38573) to sign their student out before the student leaves campus.
2. Absolutely no student will be allowed to check out of school without parent/guardian permission regardless of age.
3. Students will not be allowed take another student off campus.
4. *Students who leave campus may not check back in without doctor/court paperwork. The absence is unexcused until documentation is provided.*
5. Unusual circumstances requiring students to check out will be allowed with administrative approval and only after verification.
6. There must be a current emergency card on file listing persons who are authorized to check a student out of school.
7. Checkouts on event days will be considered unexcused unless medical documentation is turned in.

8. Students will not be allowed to check out of school during emergency drills even if a parent/guardian is physically present.

Students who fail to follow proper procedure will face disciplinary action. If the check-out procedure is abused, students may lose their privilege for the remainder of the school year.

Attendance - Tardy Policy – New for 2011-12

New Smyrna Beach High School expects students to consistently report to school and class on time each period of the day. Students should plan to be on campus by 7:10 a.m. to avoid traffic concerns and to allow enough time to proceed from the parking area to the class by 7:29.

Students arriving on campus within five minutes of the late bell for first period, will report to their first period class. Students being escorted by parents for excused emergencies (medical condition or approved family emergency) must report directly to the Attendance Office for clearance.

During periods 1 through 7 including Cuda Break and Lunch, students who report to class more than five minutes after the final bell are considered truant (out of area) and will be sent to Student Services with a referral. The student will be provided with a consequence and will be sent back to class to complete the period. Teachers may choose to send the student at the end of the period to avoid further class disruptions.

Teachers will issue verbal warnings for the first three tardies to class. On the fourth and subsequent tardies, teachers will send the student to Student Services with a referral for assignment of consequences. Parent contact will be made when the tardies continue to be a concern.

NOTE: Students who are tardy due to unforeseen circumstances may report directly to Student Services (Room 1-114) for administrative assessment (i.e., illness, injury, locker problems, legitimate emergencies, etc.).

The tardy policy will be monitored on a nine-week basis by the classroom teacher, the Attendance Office and Student Services. Tardies will be cleared by the teacher each nine weeks. Student Services will continue to monitor referrals that accumulate throughout the school year for those with chronic behavior patterns that require additional parent contact and consequences.

Cafeteria/Lunchtime Policies

This is a “closed campus” and no student is allowed to go off the school grounds for lunch, with the exception of Senior privileges on designated days. All students must observe the regulations established for appropriate lunch behaviors.

1. Food may be eaten only in the cafeteria or designated outside areas.
2. Breaking into lunch lines or saving places in line is unfair to other students and is not allowed.
3. Students must remain within the designated area.
4. ***Students are expected to clean their lunch area.***
5. Throwing any objects (food, garbage, etc.) will result in a discipline referral.



Homework Policy

The teachers will assign homework, which in their opinion will be meaningful and related to classroom learning activities. Homework may be assigned in preparation for a graded assignment or graded and used as part of the student's academic grade.

Locks and Lockers

Book lockers and combination locks, for which an annual rental fee is charged, are issued to students on a yearly basis. Only locks provided by the school may be used; an additional charge will be assessed for any lock not returned at the end of the year. **Locker assignments cannot be changed without office approval.** Students are responsible for any items left in lockers. Locks and lockers for physical education are provided by the PE department.

Obligations

When a student does not return an item that belongs to the school, i.e. textbooks, media center books, locks, uniforms, equipment, etc., or if an item is returned in poor condition, an obligation is owed by the student. Fees that have not been paid also incur an obligation. The parent/guardian of the student will be financially responsible for the obligation. Students must have all of their obligations cleared to participate in the homecoming dance, prom, be allowed a parking pass, to receive a transcript, their final report card or their diploma. To clear obligations, students must return the item(s) or pay the obligation. The value of the item is determined by the school. To pay an obligation, students must see the bookkeeper in the main office.

Parking

Students are granted the privilege of driving to school in automobiles only if they comply with the following school policies.

1. An annual fee is charged for parking permits. Permits are available from Ms. Wasarhaley in Room 2-116 to students who have no obligations. A parking permit will be required to park any vehicle on campus. All cars must display a parking permit on the windshield or rearview mirror to park on campus.
2. Students MUST provide driver's license number, tag number and insurance company name and policy number.
3. Student vehicles are to be parked only in those areas designated for student parking. Separate areas are designated for motorcycles and bicycles. ***Students who leave campus during the school day without permission will lose their parking privilege.*** No students are allowed to park behind the school – not even after school.
4. All vehicles not properly registered will be subject to be towed at the owner's expense. Student drivers of improperly registered vehicles will receive disciplinary action.
5. Driving privileges may be revoked for:
 - ◆ Excessive tardies to school
 - ◆ Skipping school
 - ◆ Inappropriate use of vehicle
 - ◆ Not wearing seatbelts
 - ◆ Playing loud music on campus
6. Students attempting to use stolen permits will be permanently banned from parking at NSBHS.
7. Special permits must be obtained by students that leave campus to go to jobs.

Operators of all vehicles should exercise extreme caution when entering or leaving parking areas to avoid personal injury or property damage. Reckless driving on campus may result in disciplinary action. Vehicles are subject to search.

Telecommunication and/or Electronic Devices

Cell phones, iPods and other electronic devices are considered non-academic items and although not forbidden, it is not recommended that students bring these items to school. The security of these items is the sole responsibility of the student at all times while on campus and during school sponsored events and/or activities.

1. Cell phones, iPods and other electronic devices are not for use during “academic class time” and are required to be “off and out of sight” (including silent or vibrating mode). Students may not use these items while on a pass during class time (specifically in the hallway or restroom areas).
2. ALL telecommunication and electronic devices are for use during “non-academic time only” and include the courtyard, cafeteria and hallways.
3. ALL telecommunication and electronic devices may not be used in “academic areas,” specifically all classrooms, the media center, the auditorium, the gym and all office areas.



FAILURE TO FOLLOW THE ABOVE GUIDELINES WILL RESULT IN THE FOLLOWING DISCIPLINARY ACTION.

1. The item will be confiscated by the Student Services Office and require that a parent or guardian pick-up.
2. Removal of student from class due to the disruption.
3. A school consequence will be issued.
4. Continuous disregard of this policy may result in loss of the privilege to bring these items to school as determined by administration.



Safety And Security

Volusia County School system requires procedures take place to deal with emergency situations. These are explained in each school’s individualized safety and security plan. This plan provides procedures on which personnel and students have been trained. The general Volusia County Plan can be reviewed online at <http://www.volusia.k12.fl.us/security/>. The following codes are used to identify types of emergencies.

For the safety of all, **students MUST NOT USE cell phones during these emergency situations.**

Volusia County School District Security Color Codes	Situation Student Responsibility
RED	<p align="center"><i>Lockdown</i></p> <p>All students should be in a locked room until “All Clear” is announced.</p>
BLUE	<p align="center"><i>Fire/Evacuation</i></p> <p>All students move to designated evacuation zone.</p>
YELLOW	<p align="center"><i>Chemical/Hazardous Material</i></p> <p>All students should be in a building.</p>
GREEN	<p align="center"><i>Hazardous Weather</i></p> <p>All students will move with their class to designated safe areas.</p>

Students should always follow instructions – attendance will be taken at the safety destination

Crime Stoppers Hotline: 1-888-277-TIPS

Insert How to Calculate Your *GPA* Page